

inseparable

Fall Internship Opportunity: Policy & Advocacy Interns (Part-Time)

Remote | 20 hours/week | Fall 2026 | \$25/hour

Inseparable is committed to life-changing progress in mental health and substance use care for all Americans. Our resolve to reshape the public policies that govern mental health care takes us deep into states and communities where we see strong potential for change. This same resolve drives our advocacy for federal policies, funding and leadership.

We are seeking Policy & Advocacy Interns for Fall 2026 to support our advocacy and policy initiatives. This internship offers a hands-on opportunity for a college student eager to gain real-world experience at the intersection of mental health and public policy.

Responsibilities

Policy Research & Analysis

- Conduct 50-state research tracking mental health and substance use coverage policy metrics, reviewing statutes, regulations, and guidance
- Analyze state-level coverage gaps and legislative/regulatory opportunities to advance insurance reform
- Review and analyze model legislation; contribute to Inseparable's model legislation library

Writing & Communications

- Draft testimony, one-pagers, policy briefs, legislative summaries, and internal memos
- Review and refine advocacy materials and youth-facing public resources

Tracking & Data Management

- Build and maintain spreadsheets, policy trackers, and legislative monitoring tools
- Organize and update stakeholder database, including contact info, engagement history, and policy positions

Administrative & Coordination Support

- Organize policy team documents and internal planning materials
- Take and organize meeting notes from coalition calls, stakeholder meetings, and lobbyist briefings
- Support cross-team coordination with State Affairs, Communications, and Political Programs

Qualifications

- Strong research and analytical skills; ability to synthesize complex legislative information across multiple states
- Excellent written communication skills; ability to translate policy findings into clear memos and summaries
- Highly organized with strong attention to detail; able to manage large datasets accurately
- Interest in mental health policy, behavioral health, or public policy
- Collaborative, adaptable, and self-motivated with ability to manage shifting priorities
- Proficiency in Microsoft Excel, Google Sheets, and Google Workspace (Drive, Outlook, Zoom)
- Experience with Quorum or other CRM/policy tracking tools is a plus

The above statements are intended to describe the general nature and level of work being performed by the person holding this position. It is not an exhaustive list of all duties and responsibilities. Inseparable reserves the right to amend and change responsibilities to meet organizational needs as necessary.

This is a remote, part-time internship at 20 hours per week, with compensation of \$25/hour. We strongly encourage applications from individuals who are passionate about advancing mental health equity and eager to gain hands-on experience in policy and advocacy.

How to Apply

To apply for this position, please visit <https://inseparable.applytojob.com/apply/>

Equal Opportunity Employer

Inseparable is an equal opportunity employer. We recruit qualified candidates without regard to age, disability, marital status, protected veteran status, race or color, national origin, religion, sex, sexual orientation or gender identity or expression, genetic information, or any other characteristic protected by law. Our organization is deeply committed to creating an inclusive work environment and encourages all to apply, including those with lived experience with mental health conditions.